

# WEST VIRGINIA ELKS ASSOCIATION

## Hospitality Committee

### Chairperson

Heidi K. Hubbard, PER

### Advisor

Paul T. Duffy, PSP

### Committee Members

Wayne Martin, PER

Dennis G. Hayes, PER

Robert Lanham, PER

Donna Perkins-Olexick, PER

August 13, 2010

### Report of Hospitality Committee - February 23, 2010 through July 30, 2010

### Income

Transfer of Fund Balance to First Federal Savings Bank-Sistersville	\$ 2,585.38
Pipestem Registration Income from WV Elks Association	\$ 1,610.00
Sale of Tip Jars at Pipestem	\$ 436.00

**Total Income** **\$ 4,631.38**

### Expenses

Beer & Liquor Purchases	\$ 1,525.89
Food & Miscellaneous	\$ 432.48
Bingo Express (Tips, etc.)	\$ 78.00

**Total Expenses** **\$ 2,041.37**

### Reconciliation

Total Income	\$ 4,631.38
Less Expenses	-\$ 2,041.37

Balance on Hand	\$ 2,590.01 (Per Bank Statement)
Check Book Balance	\$ 2,575.53 (Difference of \$14.48)*

\* Bank has not yet debited the account for the \$14.48 charge for new checks. When they do so, the Check Book and Bank Statement will agree - Actual Balance on hand is \$ 2,575.53.

Thanks to Jerry and Katie French for their invaluable assistance during the transition of the committee responsibilities and to Clarksburg Lodge No. 482 for the use of their Hospitality Trailer. Thanks also to State Association Secretary Bill Lambert and advisor Paul T. Duffy, PSP for their guidance and to all the committee members for their help. I would like to thank everyone in Pipestem and everyone at this convention that have helped me and the committee. I also wish to thank my Lodge, Sistersville #333 and PSP Don Stokes, for the things they have done to help me get established and up and running with this committee. Remember - It's your hospitality room and your cooperation and participation will be appreciated to keep it financially sound.

Respectfully submitted,

Heidi K. Hubbard, PER  
Hospitality Committee Chairperson